

Commercial Recreation Permit (Personal Training)

Form Preview

Permit for Personal Training Application

Thank you for expressing interest in our Commercial Recreation Permit (Personal Training).

This Permit has been designed for qualified Personal Trainers who are looking to run their own training sessions on one or more of the City's reserves or parks.

If you are wishing to apply for this permit, please complete all questions and provide all required documentation within this application.

We will not be able to progress your permit until all prerequisites are provided.

Completing this application does not guarantee approval.

Prior to completing your application, we ask that you please review the [Terms and Conditions](#) associated with holding a Personal Training Permit within the City of Melville.

If you have any issues or questions whilst completing your submission please contact us via email: **danika.draper@melville.wa.gov.au**

Business Details and Contact

* indicates a required field

Details of Business

Name of Business *

Organisation Name

Website

Must be a URL.
Optional

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	

Commercial Recreation Permit (Personal Training)

Form Preview

DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Contact for Business

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Address

Address

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Permit Details

Duration of Permit

Please select the permit you are applying for:

☐ Annual Permit (12 Months)

No more than 1 choice may be selected.

Maximum period of operation is 12 months - after which the applicant will need to re-apply.

The City requires a minimum of one month notice before commencement of permit.

Proposed Location and Times

Personal Training sessions are **NOT** permitted at:

- Point Walter Reserve,
- Heathcote Reserve,
- Bicton Quarantine Park,
- Piney Lakes Reserve and
- Kadidjiny Park

Commercial Recreation Permit (Personal Training)

Form Preview

A personal trainer may only conduct **10 sessions** (1 session = 2 hours) **a week over all approved locations.**

If you wish to provide further information outside the requested fields, please do so at the end of this page.

In the below grid, please state the reserve, days and times you wish to conduct your training sessions:

Reserve / Park	Days	Times
Eg. Morris Buzacott	Monday	7am - 8am

Further Feedback

Please supply any additional information you feel may support your application

Required Documentation

** indicates a required field*

City of Melville Documentation

Please provide **ALL** of the following documentation to assist with the advancement of your Commercial Permit Application.

Current Business Certificate *

Attach a file:

Proof of ABN

Registration with Fitness Australia *

Attach a file:

Current Senior First Aid *

Attach a file:

Certificate Currency for Professional Liability Insurance AND Public Liability Insurance *

Attach a file:

Commercial Recreation Permit (Personal Training)

Form Preview

Risk Management Plan *

Attach a file:

Current Working with Children's Check Attach a file:

Only applicable if you are working with children

Signed Commercial Recreation Permit Terms and Conditions

Attach a file:

Link to: [Commercial Recreation Permit \(Personal Training\) Terms and Conditions](#)

No application will be accepted until all required documents are provided to the City of Melville.

Declaration

* indicates a required field

This MUST be completed by the person completing this submission:

- I declare I am authorised to provide all details contained in this submission and it is true and correct.
- I have read and understood the Terms and Conditions associated with obtaining a City of Melville Commercial Recreation Permit (Personal Training).
- I certify that the information provided is in line with terms and conditions set forth by the City of Melville.
- I acknowledge that the City of Melville reserves the right to alter or update the Permit Conditions and the permit holder is required to abide by the amended conditions.
- I understand the City of Melville reserves the right to issue a single operator at each of the locations or to provide a range of activities through a number of operators at any one location.

I agree with the above declaration *

☐ Yes

☐ No

Name *

Title

First Name

Last Name

Date *

Must be a date.

Privacy Notice

Commercial Recreation Permit (Personal Training)

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In compliance with the *Information Privacy Act 2009* (the Act) personal information on this form may be stored in the City of Melville's records database and may also be used for statistical research, information provision and evaluation of services. Your personal information may be provided to the financial institution which handles City of Melville's financial transactions and may be disclosed to other agencies and third parties for purposes related to this application and/or monitoring compliance with the Act. Except in these circumstances, personal information will only be disclosed to third parties with your consent unless otherwise required or authorised by law.