Guidelines for Statement of Registration - Winter 2024

The Statement of Registration Form is a requirement for all Clubs who utilise an active reserve and/or park and/or hard court in the City of Melville.

It is your responsibility to ensure all provided information is correct and true before submission.

Please read the following before commencing this form:

- This form must be submitted by COB 13 May 2024
- You must complete the required information for **ALL players registered at your club**.
- Information may be cross-referenced with your State Sporting Association.
- Future allocations may also be cross-referenced with your State Sporting Association.
- Incomplete applications will not be accepted.

If you have any questions, please contact the Bookings and Events Officer on 08 9364 0611.

Privacy Notice

The City of Melville pledges to respect and uphold your rights to privacy protection under the <u>Australian Privacy Principles</u> (APPs) as established under the <u>Privacy Act 1988</u> and amended by the <u>Privacy Amendment (Enhancing Privacy Protection) Act 2012</u>. To view our privacy statement, go to the <u>City's website</u>.

Club & Contact Details * indicates a required field Club Details Club Name * Club Postal Address * Address The following players are registered at the club: * Diagram | Junior Players = 17 years or younger | Senior Players = 18 years or older | Please ensure you select the appropriate age brackets at your club.

Contact Details

The person completing this form must be an appropriately authorised person on behalf of the Club.

Contact Person *	First Name	Last Name	
Position *			
Phone Number *			
	Must be an Australian ph	one number.	
- 11-			
Email *			
	Must be an email address	5.	
Please state the postal addre	ss or email address v	ou wish to have the in	nvoice
sent to:	,		
Postal Address	Address		
Email			
	Must be an email address		
	Must be an email address).	

Registered JUNIOR Players - 17 years and under

* indicates a required field

Please state the number of registered JUNIOR players at the club in the corresponding section. If zero, please enter "0" into the field to progress forward.

There are two sections, a player should be stated in either:

- Train AND Play or,
 - Train with the club during the week and play in club matches.
- Train OR Play.
 - Train with the club during the week but don't play matches with the club OR play in club matches but don't train during the week.

The player should not be included in both sections.

Totals are automatically calculated based on your stated numbers.

JUNIOR PLAYERS ONLY

Train AND Play	Male *	Female *	Calculated Total
Train OR Play	Juniors only - Train AND Play	Juniors only - Train AND Play	Train AND Play
Total Registered			Calculated Total
	Male *	Female *	
	Juniors only - Train OR	Juniors only - Train OR	Train OR Play
	Play	Play	Calculated Total
			luniors Only

PLEASE CHECK YOUR NUMBERS.

Please check that the calculated total (automatically calculated based on the above stated numbers) aligns with your records before progressing to the next section.

If incorrect, review the numbers stated in the above sections.

Registered SENIOR Players - 18 years and older

* indicates a required field

Please state the number of registered SENIOR players at the club in the corresponding section. If zero, please enter "0" into the field to progress forward.

There are two sections, a player should be stated in either:

- Train AND Play or,
 - Train with the club during the week and play in club matches.
- Train OR Play.
 - Train with the club during the week but don't play matches with the club OR play in club matches but don't train during the week.

The player should not be included in both sections.

Totals are automatically calculated based on your stated numbers.

SENIOR PLAYERS ONLY

Train AND Play	Male *	Female *	Calculated Total
	Seniors Only - Train AND	Seniors Only - Train AND	Train AND Play
Train OR Play	Play	Play	
			Calculated Total
Total Registered	Male *	Female *	
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			Train OR Play
	Seniors Only - Train OR Play	Seniors Only - Train OR Play	
			Calculated Total

Seniors Only

Total Registered Junior & Senior Players

Please check that the calculated total for all players (includes juniors and seniors) align with your records before progressing to the next section.

If incorrect, please review your stated numbers on the previous and current page.

Calculated Total Juniors and Seniors

PLEASE CHECK YOUR NUMBERS.

Please check that the calculated total (automatically calculated based on the above stated numbers) **aligns with your records before progressing to the next section.**

If incorrect, review the numbers stated in the above sections.

Registered Player Location Statistics

* indicates a required field

Please indicate the number of players who reside in each of the suburbs or shires listed below. If not listed, please list these players under "other"

If there are suburbs which your club doesn't have players registered, **then please enter** "0".

Alfred Cove - 6154 *
Applecross - 6153 *
Ardross - 6153 *
Attadale - 6156 *
Bateman - 6150 *

Mt Pleasant - 6153 *
Murdoch - 6150 *
Myaree - 6154 *
Palmyra - 6157 *
• •
Willagee - 6156 *
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Bicton - 6157 *		Winthrop - 6150 *	
Booragoon - 6154 *		City of Canning *	
Brentwood - 6153 *		City of Cockburn *	
Bull Creek - 6149 *		City of Fremantle *	
Kardinya - 6163 *		Town of East Fremanti	e *
Leeming - 6149 *		City of South Perth *	
Melville - 6156 *		Other *	
Total Registered P	layers		
Please ensure the numb	er stated in the subur	b total is equal t	to the total registered players.
Total Players/Members by Suburb	Should be equa	al with	Total Registered Players/Members
Declaration and F	- eedback		
* indicates a required fie	eld		
Declaration			
I declare, *	submission. ☐ that all of knowledge. ☐ that I hat they align word in the Club insurance.	details are true a ve double check ith the Club's re ead and abided l of Registration. holds the appro	de all details in this and correct to the best of my ked all stated numbers and ecords. by the guidelines of the opriate type and level of the statement - 5 boxes must be

Name *	First Name	Last Name
.		
Date *		
	Must be a date.	

Feedback

If you have any feedback regarding the application please contact the Bookings and Events Officers, $\underline{Bookings.Officer@melville.wa.gov.au}$